

Non Going to Uni options information

Useful websites

<https://nationalcareersservice.direct.gov.uk/get-a-job/advertised-job-vacancies>

www.entrustededucation.co.uk Careers Fact Sheets

www.prospects.ac.uk Information on gap years, internships, interviews and more.

http://www.careerstagged.co.uk/files/pdf/Secur_SecuringInternships.pdf - Information on internships, work experience, volunteering etc.

<https://www.allaboutschoolleavers.co.uk/.../58/not-going-to-university>

<https://successatschool.org/advisedetails/574/Not-Going-to-University:-What-Other-Options-Do-You-Have>

<http://www.unisnotforme.com/careers>

www.notgoingtouni.co.uk

www.unisnotforme.com

www.thescholarshipub.org.uk

<https://successatschool.org/advisedetails/983/insight-days> Information on insight days

www.eunicas.com includes University courses in Europe, a lot teach in English and many are free!

Planning a gap year- travelling

www.gap.org.uk

www.gapwork.com

www.gapyeardirectory.co.uk

www.yini.org.uk

www.yearoutgroup.org.uk

www.csv.org.uk

www.campamerica.co.uk

www.bunac.co.uk

<http://www.volunteerics.org>

<https://new.gapyear.com/plan>

<https://www.gapyearassociation.org/planning.php> www.prospects.ac.uk Information on gap years, internships, interviews and more.

http://www.careerstaged.co.uk/files/pdf/Secur_SecuringInternships.pdf Information on internships, work experience, volunteering etc.

For international internships

- AIEMEC UK - facilitates international student exchanges through paid traineeships and other schemes.
- Absolute Internship - matches university students and graduates with international work experience in elite cities around the world.
- City Internships - leading provider of structured internship programmes in the world's greatest cities. Placements are offered across all sectors including banking, consulting, law, marketing and technology.
- CRCC Asia - Internships - a leading provider of global internships in China, Japan, Vietnam and the UK. They'll find your perfect internship, be it in law, finance, business, marketing and so on. Let them know the country and sectors you wish to work in and they'll do the rest.
- Haiwei Career - offers internships in a number of industries, such as business, trade, engineering, finance and tourism, among others.
- i-to-i - spend up to five months teaching in the best schools in countries such as China, Thailand and Vietnam.
- ImmerQi - provides international internships in more than 200 companies in three major Chinese cities: Beijing, Shanghai and Chengdu.
- Intern jobs - a global database of internships and entry-level positions for students, recent graduates and career changers.
- Placement Year International - provides paid business, hospitality, sports and leisure and teaching work placements for students and recent graduates.
- The Intern Group - leading provider of international graduate internship programmes in New York, Hong Kong, Shanghai, Latin America, Madrid, Berlin, Dublin and Australia

To find internships in the UK:

This is a graduate (people with a degree) site but there are some that don't mention degrees, just A levels. Search for internships on:

- www.prospects.ac.uk/work_experience_internships
- www.studentjob.co.uk/internship
- www.e4s.co.uk/docs/internships
- www.milkround.com
- www.internwise.co.uk
- <http://targetjobs.co.uk/work-experience>
- <https://www.gov.uk/employment-rights-for-interns>
- Communicate with potential employers via social media such as Twitter and LinkedIn
- Try your own network of family and friends to see what connections they have

- Contact companies speculatively.

The Year in Industry

www.etrust.org.uk/year_in_industry.cfm

School leaver programmes

www.allaboutschoollleavers.co.uk/

<http://schoollleavers.milkround.com/>

To set up a business in Staffordshire

<https://staffordshirechambers.co.uk/business-support/starting-business/>

<https://www.staffordshire.gov.uk/business/supportandadvice/home.aspx>

<https://www.princes-trust.org.uk/help-for-young-people/support-starting-business>

Stoke-on-Trent & Staffordshire Business Helpline 0300 111 8002

Useful Websites for Job Search

Here is a list of some useful websites you should use to help you search for a job or apprenticeships.

www.indeed.co.uk

www.apprenticeships.org.uk

<https://jobsearch.direct.gov.uk/JobSearch/>

<https://www.jobs.burtonmail.co.uk>

www.jobsite.com

www.fish4.co.uk

www.glassdoor.co.uk

www.monster.co.uk

www.careerbuilder.co.uk

www.jobserve.com

Specific Sectors

Certain sectors advertise in one place including health careers in the NHS, jobs within the County Council and the public sector. These are:

www.civilservicejobs.service.gov.uk/

www.jobs.nhs.uk

www.staffordshire.gov.uk/jobs

<http://www.wmjobs.co.uk/> - Public sector jobs in West Midlands

www.jobs.nhs.uk/ - NHS

Local companies

You may want to check the websites of major local employers which are relevant such as:

www.molsoncoors.com- Coors

www.recruitment.toyotauk.com -Toyota

www.hah.co.uk/careers- Healthcare at Home

www.kerryfoods.com - Kerry Foods

www.jcb.co.uk- JCB

www.altontowersjobs.com/ - Alton Towers

<http://www.eaststaffsbc.gov.uk/jobs>- East Staffordshire Borough Council vacancies

If you want to find any other company websites; try to search for them on www.google.co.uk

Recruitment Agencies

Recruitment agencies advertise temporary contracts for different companies. The temporary position often leads to the company offering you a permanent job so this is a worthwhile option too. You will also benefit from doing a search for the recruitment agencies in your nearest town and registering with them for any new vacancies they have. They can be found on the Internet or in the local newspaper on the job advert day.

Some employers carry out their main recruiting through agencies, so signing up can give you access to jobs that are not advertised elsewhere. Recruitment agencies often have their own websites also with lots of jobs on but they may also have new work coming in so it is worth ringing and discussing your situation with them.

www.reed.co.uk

www.jobisjob.co.uk

Voluntary work

Volunteering can be a valuable way of getting work experience as well as learning new skills and making new contacts. All of these things will help you get a job as it looks good on your CV as well as giving you examples you can use at interview or on an application form of the skills you have.

Staffordshire County Council and your NHS trust also offer a range of voluntary opportunities.

www.vinspired.com

www.do-it.org

www.vast.org.uk/

Speculative applications

Approach employers directly as up to 70% of jobs are not advertised because it is very expensive to advertise them.

- Looking up companies in the Yellow Pages you would like to work for and phoning them- ensure you have made some notes for yourself and know what you are going to say.
- Send companies a copy of your CV along with a letter explaining that you are looking for work.
- Go to visit employers in person - have a walk round local town centres and look for window adverts. When you meet with employers, remember to dress smartly and take a bundle of CV's that you can leave with different companies (don't forget to follow it up with a phone to call to check that the right person – who is able to hire new staff - got a copy of your CV).

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